# **Bereavement Charter Mark for Workplaces**

# **Application Form**

Thank you for your interest in becoming a bereavement-friendly workplace.

The Bereavement Charter Mark lasts for 3 years, after which time your organisation should either apply for renewal or remove the mark from your website. Once granted the Bereavement Charter Mark, we will contact you in 12 months for an update on progress, and again in 3 years’ time to invite you to reapply.

More information about the Bereavement Charter Mark is available at: <https://www.goodlifedeathgrief.org.uk/content/bereavement_charter_mark_intro/>

Please fill in this form and email it to [rebecca@palliativecarescotland.org.uk](mailto:rebecca@palliativecarescotland.org.uk).

## **About your organisation**

Name of organisation:

Website (if you have one):

Type of organisation:

## **Contact details**

Name:

Job role:

Email address:

Your information will be collected, kept, and used only for the purposes outlined in this form and only by the Bereavement Charter Group. To ask us to delete your information, or to update your information, please contact [rebecca@palliativecarescotland.org.uk](mailto:rebecca@palliativecarescotland.org.uk).

## **Applying for the Bereavement Charter Mark**

The Bereavement Charter Mark declares that your workplace has met at least 3 of the below 5 criteria, with the option to meet more criteria in the future. Please check the boxes indicating which criteria you meet (at least 3).

1. All staff have been informed that the workplace is working towards the Bereavement Charter and have had an opportunity to watch the [Charter Animation](https://vimeo.com/704575872) and the [Sue Ryder Grief Kind Classes](https://www.sueryder.org/how-we-can-help/bereavement-information/grief-kind/griefkindclasses).

2. All Managers within the workplace have read the "Supporting Managers' section of the [Scottish Bereavement Friendly Workplaces Toolkit](https://www.goodlifedeathgrief.org.uk/content/workplace_employers/).

3. Senior Management have considered how existing organisational policies can be improved to support the needs of bereaved employees and made a plan of action to address identified areas for improvement.

4. The workplace has set out ways that it will visibly promote more awareness of bereavement and bereavement support, for example through its website and social media channels.

5. The workplace has developed (or is in the process of developing) and displayed a local workplace bereavement charter.

**Please briefly outline what actions you have taken to meet the above criteria and what further actions you plan to take.**

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| Signature: | Print name: |
| Role: | Date: |